

Items 7 to 16

Council - 13 February 2025

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 9 May 2024 (Minute 19 "Constitutional Matters" refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E79	Clerk Salary (January 2025)	452.13
E80	CCS Pension Fund (Clerk) (January 2025)	178.89
E81	Intertwined Gardens & Landscapes. J H van Deventer. Christmas Tree Removal & Disposal	120.00
E82	Planning Aid Wales. Training. Understanding Section 106 Planning Obligations. 12.02.2025. Councillor Cllr Mark Tribe.	40.00
Expenditure - Previous Council Decision		£
-	-	-
Income (I)		£
I15	Rural Anchor SPF. Christmas Fair Grant	6,015.74
I16	Bank Interest - Old Account (January 2025)	1.24
I17	Bank Interest - New Account (January 2025)	23.90
Bank Account Transfers (T)		£
T15	14.01.2025. Old Current Account to New Business Reserve Account	6,015.74
T16	21.01.2025. New Current Account to New Business Reserve Account	8,000.00

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

Council - **13 February 2025** - Reports of the Clerk - Cont'd

	<p>f) Swansea Council Matters: Planning & Highways.</p> <p>g) Training Plan.</p> <p>h) Llangyfelach Ward Councillor Update.</p> <p>Additional Items. Discussed as required.</p>
<p>May Annual Meeting</p>	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
<p>June</p>	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report.
<p>July</p>	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Personnel Committee - Clerk's Appraisal.
<p>August</p>	<p>No Meetings.</p>
<p>September</p>	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
<p>October</p>	<ul style="list-style-type: none"> ➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.
<p>November</p>	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair.
<p>December</p>	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community.
<p>January</p>	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year.
<p>February</p>	<ul style="list-style-type: none"> ➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
<p>March</p>	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Requests for Grants and Donations.
<p>April</p>	<ul style="list-style-type: none"> ➤ Council Annual Report. ➤ Council Action Plan.
<p>To be confirmed</p>	<p>Agree the External Auditors Report.</p>

11. Swansea Council Matters: Planning & Highways

- i) **Presentation:** Statkraft - Swansea Greener Grid Park Community Fund (Grant Scape).
- ii) **Presentation:** Penllergaer Solar Park by Elements Green.

12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, liaise with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Permanent Remembrance Memorial on Village Green

Council at its meeting on 9 September 2024 resolved to investigate the possibility of constructing a permanent Remembrance Memorial on the Village Green. Council at its meeting on 12 December 2024 dedicated £5,000 of its 2024-2025 budget towards the Remembrance Memorial. Council at its meeting on 7 January 2025 outlined several actions for the Clerk. Councillors are asked to continue to seek design suggestions for a permanent Remembrance Memorial. The Clerk will bring a report back in due course.

Recommended that the update be noted.

15. Pea Lighting on the Cherry Trees on Village Green

The Council's Action Plan 2024-2025 includes the ambition to place Pea Lighting on the Cherry Trees at the Village Green. The Clerk has scheduled a meeting with a specialist Company to discuss the matter in January 2025; however, the meeting didn't take place and will be rearranged. The Clerk will provide feedback and bring a formal report to a future Council Meeting.

Recommended that the update be noted.

16. Model Financial Regulations (Wales) 2024 & Council's Bank Accounts

One Voice Wales engaged the National Association of Local Councils (NALC) to draft new Model Financial Regulations to replace the 2019 version. The Clerk followed the guidance that outlined how each Council should adapt them to suit their specific requirements and has reviewed and amended the new Model Financial Regulations (Wales) 2024 to reflect local choice. The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) are attached as **Appendix 16A**.

In preparation to adopt these Model Financial Regulations (Wales) 2024, the Council has had to open two new Bank Accounts with NatWest to enable the Council access to the NatWest Bankline service. The Bankline Service allows other Councillors to view and authorise spending.

The signatories on the NatWest Bankline accounts will be Councillors Peter Gibson, Sharon Phillips, Paul Baker & the Clerk. To date, only the Clerk and Councillor Sharon Phillips have access; however, the Clerk is working to rectify this issue. The Clerk recommends closing the original two NatWest accounts early in the next financial year.

Recommended that:

- 1) The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) and set out in **Appendix 16A** of the report be adopted and published on the Council's Web site.
- 2) The Model Financial Regulations (Wales) 2024 be reviewed at least once per Council Term and when new Model Financial Regulations (Wales) are issued.
- 3) The Clerk continue to work with NatWest Bank to ensure that Councillors Peter Gibson & Paul Baker are added to the Bankline service.
- 4) The Clerk be authorised to close the original two NatWest accounts early in the next financial year.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council