### Items 7 to 16

### Council - 13 February 2025

## **Reports of the Clerk**

## 7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 9 May 2024 (Minute 19 "Constitutional Matters" refers).
- Expenditure Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expe	nditure (E)	£
E79	Clerk Salary (January 2025)	452.13
E80	CCS Pension Fund (Clerk) (January 2025)	178.89
E81	Intertwined Gardens & Landscapes. J H van Deventer.	120.00
	Christmas Tree Removal & Disposal	
E82	Planning Aid Wales. Training. Understanding Section 106	40.00
	Planning Obligations. 12.02.2025. Councillor Cllr Mark	
	Tribe.	
Expe	nditure - Previous Council Decision	£
-	-	-
Incor	me (I)	£
l15	Rural Anchor SPF. Christmas Fair Grant	6,015.74
I16	Bank Interest - Old Account (January 2025)	1.24
117	Bank Interest - New Account (January 2025)	23.90
Bank	Account Transfers (T)	£
T15	14.01.2025. Old Current Account to New Business	6,015.74
	Reserve Account	
T16	21.01.2025. New Current Account to New Business	8,000.00
	Reserve Account	

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

## Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

## 8. Correspondence (emailed to all Councillors)

Correspondence (emailed to all Councillors)
One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training & Events
One Voice Wales. News Bulletin
Llais. Monthly Newsletter
One Voice Wales. Participate in new important Wales community resilience
research
One Voice Wales. National Awards 30 April 2025
Ystadau Cymru. Asbestos Awareness Training - Save the Dates
One Voice Wales. Survey of Member Councils and engagement with Area
Committees
Llais Y Goedwig. Networking Days local to you
Parish Online. Newsletter
Local Policy and Innovation Partnership (LPIP) for Rural Wales. Survey
Caloo. Supporting play strategy in your area
One Voice Wales. Unjumbling the Jargon: January 2025
One Voice Wales. Cost of Living Crisis Project 'Working With Partners: To
Deliver Cost of Living Support to Your Community' Webinar
Swansea Philharmonic Choir. Newsletter - January 2025
Statkraft. Swansea Greener Grid Park Community Liaison Group
Repair Café Wales. Fix It Feb Campaign Resources
Swansea Council. Direct Food Support Grant 2024/2025 Round 3
Rural Café Wales. 2025 – 2030 Our Five Year Vision
One Voice Wales. Annual General Meeting Online 11.03.2025
Swansea Council. Briefing on new draft Regional Transport Plan ahead of
public engagement

# 9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 9 May 2024
Community / Town Council Forum	Councillor Mike Glover, Councillor
	Jamie Jewell & Clerk of Council
One Voice Wales Meetings including Swansea Area	Councillor Mike Glover, Councillor
Committee	Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives	Councillor Mark Tribe
of Community Councils including PACT Meetings	
Swansea Rural Development Partnership	Councillor Paul Baker

# 10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month:
	a) Community Reports: PCSO & LAC.
	b) Expenditure, Income, Bank Account Transfers
	& Bank Reconciliation.
	c) Correspondence.
	d) Delegates Feedback on Outside Bodies.
	e) Workplan.

f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required. May Constitutional Matters.	,
<ul><li>g) Training Plan.</li><li>h) Llangyfelach Ward Councillor Update.</li><li>Additional Items. Discussed as required.</li></ul>	,
h) Llangyfelach Ward Councillor Update.  Additional Items. Discussed as required.	
Additional Items. Discussed as required.	
	,
May Constitutional Matters.	
Annual Meeting > Insurance Cover.	_
Hire of Church Hall.	
General Power of Competence (GPoC)	>
Declaration.	
Personnel Committee. Elect Chair & Vice-Chair.	
June > Annual Governance Statement.	
Internal Auditors Report.	
July Requests for Grants and Donations.	
Ffair Nadolig Llangyfelach Christmas Fair.	>
Personnel Committee - Clerk's Appraisal.	>
August No Meetings.	No N
September > Christmas Newsletter.	>
Ffair Nadolig Llangyfelach Christmas Fair.	>
Remembrance Sunday.	
Budget Monitoring.	>
October Review of Council Policies (Every 5 years).	
Christmas Newsletter.	>
Ffair Nadolig Llangyfelach Christmas Fair.	
Remembrance Sunday.	>
November	>
Christmas Newsletter.	
Ffair Nadolig Llangyfelach Christmas Fair.	>
December > Budget & Precept for Next Financial Year.	>
Floral Decorations within the Community.	>
January > Budget & Precept for Next Financial Year.	>
February Review of Standing Orders (Every 5 years).	>
Review of Financial Regulations (Every 5 years).	>
March ➤ Review of Asset Register.	>
Requests for Grants and Donations.	>
April > Council Annual Report.	>
Council Action Plan.	>
To be confirmed Agree the External Auditors Report.	ned Agre

#### 11. **Swansea Council Matters: Planning & Highways**

- Presentation: Statkraft Swansea Greener Grid Park Community i) Fund (Grant Scape).

  Presentation: Penllergaer Solar Park by Elements Green.
- ii)

### 12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the <a href="Iraining Plan">Iraining Plan</a> & <a href="Iraining Matrix">Iraining Matrix</a>. To attend training, liaise with the Clerk.

**Recommended** that the update be noted.

### 13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

## 14. Permanent Remembrance Memorial on Village Green

Council at its meeting on 9 September 2024 resolved to investigate the possibility of constructing a permanent Remembrance Memorial on the Village Green. Council at its meeting on 12 December 2024 dedicated £5,000 of its 2024-2025 budget towards the Remembrance Memorial. Council at its meeting on 7 January 2025 outlined several actions for the Clerk. Councillors are asked to continue to seek design suggestions for a permanent Remembrance Memorial. The Clerk will bring a report back in due course.

**Recommended** that the update be noted.

### 15. Pea Lighting on the Cherry Trees on Village Green

The Council's Action Plan 2024-2025 includes the ambition to place Pea Lighting on the Cherry Trees at the Village Green. The Clerk has scheduled a meeting with a specialist Company to discuss the matter in January 2025; however, the meeting didn't take place and will be rearranged. The Clerk will provide feedback and bring a formal report to a future Council Meeting.

**Recommended** that the update be noted.

## 16. Model Financial Regulations (Wales) 2024 & Council's Bank Accounts

One Voice Wales engaged the National Association of Local Councils (NALC) to draft new Model Financial Regulations to replace the 2019 version. The Clerk followed the guidance that outlined how each Council should adapt them to suit their specific requirements and has reviewed and amended the new Model Financial Regulations (Wales) 2024 to reflect local choice. The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) are attached as **Appendix 16A**.

In preparation to adopt these Model Financial Regulations (Wales) 2024, the Council has had to open two new Bank Accounts with NatWest to enable the Council access to the NatWest Bankline service. The Bankline Service allows other Councillors to view and authorise spending.

### Council - 13 February 2025 - Reports of the Clerk - Cont'd

The signatories on the NatWest Bankline accounts will be Councillors Peter Gibson, Sharon Phillips, Paul Baker & the Clerk. To date, only the Clerk and Councillor Sharon Phillips have access; however, the Clerk is working to rectify this issue. The Clerk recommends closing the original two NatWest accounts early in the next financial year.

### Recommended that:

- 1) The Model Financial Regulations (Wales) 2024 (amended to reflect local choice) and set out in **Appendix 16A** of the report be adopted and published on the Council's Web site.
- The Model Financial Regulations (Wales) 2024 be reviewed at least once per Council Term and when new Model Financial Regulations (Wales) are issued.
- 3) The Clerk continue to work with NatWest Bank to ensure that Councillors Peter Gibson & Paul Baker are added to the Bankline service.
- 4) The Clerk be authorised to close the original two NatWest accounts early in the next financial year.

Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council