

Items 7 to 16

Council - 7 January 2025

Reports of the Clerk

7. Expenditure, Income, Bank Account Transfers & Bank Reconciliation

- Expenditure. Paid in accordance with Annual Council of 9 May 2024 (Minute 19 “Constitutional Matters” refers).
- Expenditure - Previous Council Decision. Date of Decision included.
- Income. Income received by Council.
- Bank Account Transfers.

Expenditure (E)		£
E78	Swansea Council. Refund. Hire of Land Train for Christmas Fair	-200.00
Expenditure - Previous Council Decision		£
-	-	-
Income (I)		£
I13	Bank Interest (December 2024)	TBC
I14	Precept	TBC
Bank Account Transfers (T)		£
T13	09.12.2024. Business Reserve Account to Current Account	1,000.00
T14	13.12.2024. Business Reserve Account to Current Account	2,500.00

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

Recommended that:

- 1) The Expenditure, Income, Bank Account Transfers & Bank Account Monthly Reconciliations be approved and noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

8. Correspondence (emailed to all Councillors)

One Voice Wales. Training
Swansea Council. Weekly Planning Applications
Swansea Council. Weekly Planning Decisions
Planning Aid Wales. Training & Events
One Voice Wales. News Bulletin
Llais. Monthly Newsletter
Zurich Insurance. Winter Tips
UK Government. COVID-19 Day of Reflection - 9 March 2025
Public Technology. Survey
Law Commission. Consultation on Burial and Cremation law reform
Environment Centre. Workshops
Democracy and Boundary Commission Cymru. Review of Senedd Constituencies

Council - 7 January 2025 - Reports of the Clerk - Cont'd

Welsh Government. Age Without Limits Day: Micro-grants for Age-friendly Communities
Parish Online. Newsletter
One Voice Wales. Cost of Living Crisis Project. Newsletter
Welsh Blood Service. Merry Christmas
Valuation Tribunal for Wales Tribunal. Members
Llais. Silly Rules
UK Government. Consultation on Reforms to the Compulsory Purchase Process and Compensation Rules
Public Technology.net. Your voice matters: Help shape Local Government transformation

9. Delegates Feedback on Outside Bodies (Verbal)

Outside Body	Membership - Council 9 May 2024
Community / Town Council Forum	Councillor Mike Glover, Councillor Jamie Jewell & Clerk of Council
One Voice Wales Meetings including Swansea Area Committee	Councillor Mike Glover, Councillor Adrian Roberts & Clerk of Council
South Wales Police Meetings with Representatives of Community Councils including PACT Meetings	Councillor Mark Tribe
Swansea Rural Development Partnership	Councillor Paul Baker

10. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	Standard Items. Discussed each month: a) Community Reports: PCSO & LAC. b) Expenditure, Income, Bank Account Transfers & Bank Reconciliation. c) Correspondence. d) Delegates Feedback on Outside Bodies. e) Workplan. f) Swansea Council Matters: Planning & Highways. g) Training Plan. h) Llangyfelach Ward Councillor Update. Additional Items. Discussed as required.
May Annual Meeting	➤ Constitutional Matters. ➤ Insurance Cover. ➤ Hire of Church Hall. ➤ General Power of Competence (GPoC) Declaration. ➤ Personnel Committee. Elect Chair & Vice-Chair.
June	➤ Annual Governance Statement. ➤ Internal Auditors Report.
July	➤ Requests for Grants and Donations. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Personnel Committee - Clerk's Appraisal.
August	No Meetings.
September	➤ Christmas Newsletter.

Council - 7 January 2025 - Reports of the Clerk - Cont'd

	<ul style="list-style-type: none"> ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday. ➤ Budget Monitoring.
October	<ul style="list-style-type: none"> ➤ Review of Council Policies (Every 5 years). ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair. ➤ Remembrance Sunday.
November	<ul style="list-style-type: none"> ➤ Requests for Grants and Donations. ➤ Christmas Newsletter. ➤ Ffair Nadolig Llangyfelach Christmas Fair.
December	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year. ➤ Floral Decorations within the Community.
January	<ul style="list-style-type: none"> ➤ Budget & Precept for Next Financial Year.
February	<ul style="list-style-type: none"> ➤ Review of Standing Orders (Every 5 years). ➤ Review of Financial Regulations (Every 5 years).
March	<ul style="list-style-type: none"> ➤ Review of Asset Register. ➤ Requests for Grants and Donations.
April	<ul style="list-style-type: none"> ➤ Council Annual Report. ➤ Council Action Plan.
To be confirmed	Agree the External Auditors Report.

11. Swansea Council Matters: Planning & Highways

12. Training Plan

The Training Plan adopted by Council on 13 April 2023 sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the [Training Plan](#) & [Training Matrix](#). To attend training, liaise with the Clerk.

Recommended that the update be noted.

13. Llangyfelach Ward Councillor Update (Verbal)

Councillor Mark Tribe, Llangyfelach Ward Councillor on Swansea Council shall provide a verbal update relating to his Ward work.

14. Permanent Remembrance Memorial on Village Green

Council at its meeting on 9 September 2024 resolved to investigate the possibility of constructing a permanent Remembrance Memorial on the Village Green. Council at its meeting on 12 December 2024 dedicated £5,000 of its 2024-2025 budget towards the Remembrance Memorial.

Councillors are asked to continue to seek design suggestions for a permanent Remembrance Memorial. The Clerk will display several images at the meeting.

Recommendation. The views of Council are sought.

15. Model Financial Regulations (Wales) 2024 & Council's Bank Accounts

Council held on 14 November 2024, resolved that two new Bank Accounts be opened. The two new Bank Accounts (Current & Reserve) with NatWest Bank have been established and the Clerk started using them on 1 January 2025. The others will be closed shortly.

The accounts have the "Bankline" ability which is advised as part of the Model Financial Regulations (Wales) 2024. The signatories on the accounts will be Councillors Peter Gibson, Sharon Phillips, Paul Baker & the Clerk. The Bankline facility will be utilised shortly.

Recommended that the update be noted.

16. Pea Lighting on the Cherry Trees on Village Green

The Council's Action Plan 2024-2025 includes the ambition to place Pea Lighting on the Cherry Trees at the Village Green. The Clerk has scheduled a meeting with a specialist Company to discuss the matter in January 2025. The Clerk will provide feedback and bring a formal report to a future Council Meeting.

Recommended that the update be noted.

**Huw Evans (PSLCC)
Clerk to Llangyfelach Community Council**