



## Minutes of Meeting of Council

**Held At / Via: Multi-Location Meeting - Llangyfelach Church, Llangyfelach & Microsoft Teams**

**On: Thursday, 10 October 2024 at 6.00pm.**

**Present:** Councillor Peter Gibson (Chair) Presiding

**Councillors:** Paul Baker, Sharon Phillips & Mark Tribe

**Clerk to the Council:** Huw Evans

### **82 Apologies for Absence**

Apologies for absence was received from Councillors Mike Glover, Jamie Jewell, Julie Rees & Adrian Roberts.

### **83 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, the following interests were declared:

- 1) Councillor Mark Tribe declared a Personal & Prejudicial Interest in Minute 89 "Correspondence - Evans Banks Planning. Pre-Application Consultation - Proposed Development at Griffiths Waste Management Ltd, Swansea" and withdrew from the meeting prior to its discussion.

### **84 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 9 September 2024.

### **85 Announcements of the Chair of Council**

There were no announcements.

### **86 Public Question Time**

Two residents of Bryntywod asked several questions relating to Minute 89 "Correspondence - Evans Banks Planning. Pre-Application Consultation - Proposed Development at Griffiths Waste Management Ltd, Swansea".

Copies of the proposed application documentation are available for inspection at [www.evansbanks.com/consultations](http://www.evansbanks.com/consultations)

The residents were advised to respond directly to the Pre-Application Consultation by the deadline of 29 October 2024. Consultation responses should be sent to Evans Banks Planning Ltd preferably via e-mail to [info@evansbanks.com](mailto:info@evansbanks.com)

**87 Community Reports**

**i) PCSO (Police Community Support Officers) Report**

The PCSO presented the community report setting out activities within the community.

**ii) LAC (Local Area Co-ordinators) Report**

The LA stated that she had returned from maternity leave and that she would be seeking to help those with anxiety issues.

**88 Payments, Receipts & Bank Account Transfers & Bank Reconciliation**

The Clerk outlined all Payments, Receipts, Bank Account Transfers & Bank Reconciliations since the last meeting of Council. The payments were made in accordance with Minute 19 "Constitutional Matters" of the Annual Meeting of Council held on 9 May 2024.

<b>Payments (Expenditure)</b>	<b>£</b>
Clerk Salary (September 2024)	442.49
CCS Pension Fund (Clerk) (September 2024)	175.00
HB Enoch & Owen. Payroll Services. QTR 2. 2024-2025	43.20
HMRC. PAYE Income Tax & NI. QTR 2. 2024-2025	0.00
<b>Determined by Council</b>	
Robert Morgan & Sons. 22ft Norman Fir Tree. Council 07.07.2024	535.20
Microsoft 365 - Annual Subscription. Council 09.09.2024	79.99
Royal British Legion Industries (RBLI) Ltd. Unknown Tommy Statue (Left Facing), Unknown Women in War (Right Facing) & 2x Angle Irons. Council 09.09.2024	400.00
John Lewis. HP Smart Tank 7605 All-in-One Wireless Printer & Fax Machine, Light Basalt. Council 09.09.2024	307.00
Swansea Council. Purchase & Planting of 3 Sacks of Daffodils. Council 09.09.2024	282.00
<b>Payments Raised at the Meeting</b>	
As outlined within the Minutes	
<b>Receipts (Income)</b>	
Bank Interest (September 2024)	48.25
<b>Bank Account Transfers</b>	
28.09.2024. Business Reserve Account to Current Account	2,000.00

**Resolved that:**

- 1) The Payments & Receipts be noted.
- 2) The Clerk be authorised to pay the Payments Raised at the Meeting.

**89 Correspondence**

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
Planning Aid Wales. Training & Events	Noted.
One Voice Wales. News Bulletin	Noted.
Scouts. Parish Council Support to Swansea Sea Cadets - Volunteer Opportunities and Cadet Recruitment	Noted.
Keep Wales Tidy. Free Community Orchard Package	Noted.
<a href="http://www.Reengage.co.uk">www.Reengage.co.uk</a> Re-engage Free Community Christmas directory	Noted.
Swansea Philharmonic Choir. Newsletter - September 2024	Noted.
Police & Crime Commissioner. Consultation	Noted.
Traffic Wales. M4 J45 Ynysforan - J46 Llangyfelach	Noted.
One Voice Wales. Webinar Older People's Engagement & Services	Noted.
Senedd Cymru. Stakeholder event: Role, governance and accountability of the Community and Town Council sector	Noted.
City and County of Swansea. Statement of Principles Gambling Act 2005 (Gambling Policy) Review	Noted.
Senedd Cymru. Infrastructure (Wales) Act 2024 - Publication of consultation paper	Noted.
Swansea Bay UHB. External Independent Review of its Maternity and Neonatal Services	Noted.
Welsh Government. Consultation: Scrutiny of the Welsh Government Draft Budget 2025-2026	Noted.
One Voice Wales. News from the Cost of Living Crisis Support Team	Noted.
One Voice Wales. Mentrau Iaith - Gwreiddiau Gwyllt	Noted.
Environment Centre. Grants for schools   Horticulture training	Noted.
Save a Life Cymru. Help to achieve a Guinness World Record	Noted.

<p>Evans Banks Planning. Pre-Application Consultation - Proposed Development at Griffiths Waste Management Ltd, Swansea</p>	<p><b>Resolved</b> that: The Clerk respond to the consultation expressing concern to the application and to question:</p> <ol style="list-style-type: none"> <li>1) The times of day that the site will be operational.</li> <li>2) The anticipated increase in vehicles.</li> <li>3) Clarity on the types of materials that will be recycled at the site.</li> <li>4) A breakdown of their Environmental Impact including noise, odour and harmful substances on the site.</li> </ol>
<p>Sub-Group - Review of the Charter between Swansea Council and the Community / Town Councils within its area</p>	<p>Noted.</p>
<p>Llais. Monthly Newsletter</p>	<p>Noted.</p>
<p>Gallagher. Community Matters</p>	<p>Noted.</p>
<p>Environment Centre. Introduction to Permaculture Course. 9 &amp; 10 November 2024</p>	<p>Noted.</p>
<p>Welsh Government. Pension Credit Subgroup (Income Maximisation in Wales)</p>	<p>Noted.</p>
<p>One Voice Wales. Date Amendment Funding, Grants and Precept Setting Councils Connect</p>	<p>Noted.</p>
<p>Local Places for Nature. New Logo</p>	<p>Noted.</p>
<p>Pethau Bychan. Meeting</p>	<p>Noted.</p>
<p>Wellbeing Economy Cymru. Invitation to Festival of Ideas</p>	<p>Noted.</p>
<p>Mid &amp; West Wales Fire &amp; Rescue Service. Calon Tân - Autumn Edition 2024</p>	<p>Noted.</p>
<p>Senedd Inquiry into the role, governance and accountability of the Community and Town Council sector</p>	<p>Noted.</p>
<p>City &amp; County of Swansea Pension Fund - Annual Consultative Meeting 2024</p>	<p>Noted.</p>
<p>Independent Remuneration Panel for Wales. Draft Annual Report 2025-2026</p>	<p>Noted.</p>
<p>One Voice Wales. Rural services and assets survey Cymru Wledig LPIP</p>	<p>Noted.</p>

Swansea Council. Rural Event Funding - New Funding for Rural Swansea	<b>Resolved</b> that the Clerk in consultation with the Chair & Vice-Chair of Council be delegated authority to submit a Grant seeking funding for the Community Christmas Event.
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**90 Delegates Feedback on Outside Bodies**

**i) Community / Town Councils Forum - 30 September 2024**

The Clerk provided feedback from the Committee.

**91 Workplan (For Information)**

The Council Workplan was presented.

**92 Swansea Council Matters: Planning, Highways, Footpaths, Cycleways & Bridleways**

**i) Presentation - Statutory Pre-Application Consultation: Maes Melin BESS [LICH-DMS.FID458137]**

Preeti Yardi & Mike Clements, representative of FRV Powertek provided a presentation relating to the Erection of a Battery Energy Storage System (BESS), associated infrastructure and engineering works. The application may be viewed at

<https://property.swansea.gov.uk/online-applications/applicationDetails.do?keyVal=SIWZT4EVIBW00&activeTab=summary> raft proposals. The site is situated near to Bryntywod.

**Resolved** that the presentation be noted.

**93 Training**

The Clerk stated that the Training Plan was adopted on 13 April 2023. It sets out the training requirements for Community Councillors and Staff. The monthly One Voice Wales, Planning Aid Wales and other relevant training schedules have been circulated. Councillors should regularly review their training requirements in line with the Training Plan & Training Matrix. To attend training, Councillors should liaise with the Clerk.

**Resolved** that the update be noted.

**94 Llangyfelach Ward Councillor Update**

Councillor Mark Tribe, Llangyfelach Ward Councillor submitted a verbal report outlining his work within the Ward.

**95 Additional Defibrillators within Llangyfelach Community Council Area**

The Clerk stated that he was in dialogue with the Heartbeat Trust UK regarding the decision of Council (Council - 9 July 2024) to place two additional defibrillators and bleed kits with the community.

**Resolved** that the additional locations be noted, and the Clerk authorised to make the payments.

**96 Remembrance Sunday**

The Clerk stated that Remembrance Sunday is a day to commemorate the contribution of British and Commonwealth military and civilian servicemen and women in the two World Wars and later conflicts. Remembrance Sunday falls on 10 November 2024. Traditionally, the Council purchase a Poppy Wreath which the Chair of Council lays on behalf of the Community Council.

The Clerk stated that the "Unknown Tommy" Statue (left facing) & "Unknown Women in War Statue (right facing) with the message "Lest We Forget" had be purchased from Royal British Legion Industries <https://rbli.co.uk/> together with additional irons to support them and the original Statues. He stated that the Poppy Wreath had been purchased.

The Clerk presented some pictures of local Remembrance Memorial that potentially could be placed on the Village Green. Councillors were reminded to make further suggestions at the next meeting.

**Resolved** that the update be noted.

**97 Christmas Newsletter**

The Clerk stated that traditionally, the Council produces the Llangyfelach Community Council's - Christmas Newsletter. This is distributed in December each year and contains of articles by the local Groups operating within the area. Councillors Peter Gibson and Paul Baker led the work for the previous newsletter.

The Clerk stated that a quote had been received.

**Resolved** that the quote from Low Cost Printing be accepted.

**98 Christmas Tree, Illuminations & Festivities**

Councillors Peter Gibson & Sharon Phillips (Members of the Christmas Event Sub-Group) provided feedback on their work since the last meeting of Council. They set out the timings for the event and outlined many of the key issues that needed to be addressed on the day. Tasks would be allocated in advance of the meeting.

The Clerk stated that he had secured the Swansea Land Train from Swansea Council. The Land Train would be used by Father Christmas to arrive at the Christmas Event. He also stated that Councillor Julie Rees had secured parking for the Brass Band at Bethel Chapel.

**Resolved** that:

- 1) The update be noted.
- 2) The Clerk be authorised to arrange / purchase / hire:
  - i) 300 Selection Boxes.
  - ii) 2x Disney (Mickey Mouse & Minnie Mouse) Christmas Characters.

- iii) Items of clothing to assist Father Christmas.
  - iv) 20 Hi-Vis Jackets.
  - v) Electrical Inspection of the Electricity Pit.
  - vi) Lighting for the Christmas Event.
  - vii) Other items as determined by the Christmas Event Sub-Group.
- 3) Councillor Daniel Lorey be asked to lead on all aspects relating to Risk Assessment and other Health & Safety considerations.

**99 Disposal of Asset – Epson WorkforceWF-2750 Printer**

The Clerk stated that he had purchased a new printer (HP Smart Tank 7605) to replace the faulty Epson Workforce WF-2750 printer. He sought permission to dispose of the Epson Printer and for it to be removed from the Asset Register.

**Resolved** that the Epson Workforce WF-2750 printer be disposed of and removed from the Asset Register.

**Next Council Meeting**

6.00pm on Thursday, 14 November 2024.

The meeting ended at 8.11 p.m.

**Chair**