



You are hereby summonsed to attend the **Annual Meeting** of

## **Llangyfelach Community Council**

**Held At / Via:** **Multi-Location Meeting - Llangyfelach Church, Heol y Geifr, Llangyfelach, SA5 7JD & Microsoft Teams**

**At:** **6.00 pm on Thursday, 9 May 2024**

**Note:** To access the meeting remotely via Microsoft Teams, please contact the Clerk at [llangyfealchcc@outlook.com](mailto:llangyfealchcc@outlook.com) no later than 1 hour before the meeting for the invitation link.

### **Agenda**

- 1. Election of Chair of Council for the Municipal Year 2024-2025.**
- 2. Election of Vice Chair of Council for the Municipal Year 2024-2025.**
- 3. Apologies for Absence.**
- 4. Disclosures of Personal & Prejudicial Interests.**  
In accordance with the provisions of the Code of Conduct (adopted at the Annual Meeting of Llangyfelach Community Council on 12 May 2016. Minute 32 refers).  
**Note:** Members are requested to identify the Agenda Item / Minute Number and Subject Matter that their interest relates and whether they Withdrew from the Meeting whilst the matter in which their interest relates).
- 5. Minutes.**  
To approve & sign as a correct record the Minutes of previous Council Meeting(s).
- 6. Announcements of the Chair of Council.**
- 7. Public Questions.**
  - i) Questions must relate to items on the agenda.
  - ii) Questions may be verbal at the Meeting, but if in writing, must be submitted no later than noon on the working day prior to the meeting.
  - iii) Questions will be dealt with in a 10-minute period.
- 8. Community Reports (Verbal).**
  - i) PCSO (Police Community Support Officers).
  - ii) LAC (Local Area Co-ordinator).
- 9. Payments, Receipts, Bank Account Transfers & Bank Reconciliation.**
- 10. Correspondence.**

Llangyfelach Community Council - Council Summons & Agenda

11. Delegates Feedback on Outside Bodies (Verbal).
12. Workplan.
13. Swansea Council Matters: Planning & Highways (Verbal).
14. Training Plan.
15. Llangyfelach Ward Councillor Update (Verbal).
16. Community Council Insurance.
17. Hire of & Storage at Llangyfelach Church Hall 2024-2025.
18. One Voice Wales Membership 2024-2025.
19. Constitutional Matters 2023-2024.
20. Appointment of Internal Auditor for Financial Year Ending 31 March 2025 & Beyond.

Future Council Meetings - 6.00pm on 2<sup>nd</sup> Thursday of Month (unless specified).



**Huw Evans (PSLCC)**  
**Clerk to the Community Council**  
**1 May 2024**

**Council - Llangyfelach Community Councillors 9 (Quorum 3)**

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|--|--|
| Paul Baker                             | Sharon Phillips - <b>Vice-Chair of Council</b> |
| Peter Gibson - <b>Chair of Council</b> | Julie Rees                                     |
| Mike Glover                            | Adrian Roberts                                 |
| Jamie Jewell                           | Mark Tribe                                     |
| Daniel Lorey                           | -  |