You are hereby summonsed to attend the **Annual Meeting** of

**Llangyfelach Community Council**

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| **Held At / Via:** | **Multi-Location Meeting** – **Llangyfelach Church Hall**, Heol y Geifr, Llangyfelach, SA5 7JD **&** **Microsoft Teams** |

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| **At:** | **6.00 pm on Thursday, 11 May 2023** |

**Note:** To access the meeting remotely via Microsoft Teams, please contact the Clerk at [llangyfealchcc@outlook.com](mailto:llangyfealchcc@outlook.com) no later than 1 hour before the meeting for the invitation link.

**Agenda**

1. **Election of Chair of Council for the Municipal Year 2023-2024.**
2. **Election of Vice Chair of Council for the Municipal Year 2023-2024.**
3. **Apologies for Absence.**
4. **Disclosures of Personal & Prejudicial Interests.**

In accordance with the provisions of the Code of Conduct (adopted at the Annual Meeting of Llangyfelach Community Council on 12 May 2016. Minute 32 refers).

**Note:** Members are requested to identify the Agenda Item / Minute Number and Subject Matter that their interest relates and whether they Withdrew from the Meeting whilst the matter in which their interest relates).

1. **Minutes.**

To approve & sign as a correct record the Minutes of previous Council Meeting(s).

1. **Announcements of the Chair of Council.**
2. **Public Questions.**
3. Questions must relate to items on the agenda.
4. Questions may be verbal at the Meeting, but if in writing, must be submitted no later than noon on the working day prior to the meeting.
5. Questions will be dealt with in a 10-minute period.
6. **Community Reports (Verbal).**
7. PCSO (Police Community Support Officers).
8. LAC. (Local Area Co-ordinator).
9. **Record of Payments.**
10. **Financial Reporting.**
11. **Correspondence.**
12. **Feedback from Delegates on Outside Bodies Report (Verbal).**
13. **Workplan.**
14. **Planning Applications & Planning Matters - Swansea Council (Verbal).**
15. **Highways, Footpaths, Cycleways & Bridleways - Swansea Council.**
16. **Training.**
17. **Llangyfelach Ward Councillor Update (Verbal).**
18. **Certificate in Local Council Administration (CiLCA) Qualification.**
19. **Community Council Insurance.**
20. **Blachere Illuminations - Christmas Lights.**
21. **Hire of Llangyfelach Church Hall 2023-2024.**
22. **Llangyfelach Feasibility Study - A Rural Development Partnership (RDP) Funded Study.**
23. **Constitutional Matters 2023-2024.**
24. **Internal Auditors Report 2022-2023.**
25. **Annual Governance Statement 2022-2023.**

**Future Council Meetings - All Commence at 6.00pm on 2nd Thursday of Month.**

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| 8 June 2023 | 9 November 2023 | 14 March 2024 |
| 13 July 2023 | 14 December 2023 | 11 April 2024 |
| 14 September 2023 | 11 January 2024 | 9 May 2024 (Annual) |
| 12 October 2023 | 8 February 2024 | - |

**Note:** This Council Meeting will be immediately followed by the Finance Committee and Personnel Committee.

Signature of the Clerk

**Huw Evans**

**Clerk to the Community Council**

**2 May 2023**

**Council - Llangyfelach Community Councillors 9 (Quorum 3)**

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| Paul Baker | Sharon Phillips - **Vice-Chair of Council** |
| Vacancy | Julie Rees |
| Peter Gibson | Adrian Roberts |
| Mike Glover | Mark Tribe |
| Jamie Jewell | - |