



## Minutes of Meeting of Council

**Held At / Via: Multi-Location Meeting - Llangyfelach Church Hall, Llangyfelach & Microsoft Teams**

**On Thursday, 9 March 2023 at 6.00pm.**

**Present:** Councillor Phil Crayford (Chair) Presiding

**Councillors:** Paul Baker, Peter Gibson, Mike Glover, Jamie Jewell, Sharon Phillips, Julie Rees & Mark Tribe

**Clerk to the Council:** Huw Evans

### **198 Apologies for Absence**

Apologies for absence were received from Councillor Adrian Roberts.

### **199 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

### **200 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 9 February 2023.

### **201 Announcements of the Chair of Council**

There were no announcements.

### **202 Public Question Time**

No questions were asked.

### **203 Community Reports**

- i) **PCSO (Police Community Support Officers) Report**  
Councillor Mark Tribe provided an update of the PCSO's work.
- ii) **LAC (Local Area Co-ordinators) Report**  
There was no update.

## 204 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 "Constitutional Matters 2022-2023" of the Annual Council held on 19 May 2022. The "Payments Raised at the Meeting" element of the table required a decision of Council.

<b>Payments</b>	<b>£</b>
Clerk Salary (February 2023)	426.13
CCS Pension Fund (Clerk) (January 2023)	166.80
<b>Determined by Council</b>	
-	-
<b>Payments Raised at the Meeting</b>	
One Voice Wales Training. January 2023. Inv. 6868	35.00
One Voice Wales Training. February 2023. Inv. 6954	35.00

**Resolved** that:

- 1) The Payments & Receipts be noted.
- 2) The Clerk be authorised to pay as outlined.

## 205 Financial Reporting

### i) **Bank Accounts - Reconciliation**

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

**Resolved** that the Bank Accounts - Reconciliation report be noted.

## 206 Correspondence

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
Planning Aid Wales. Training	Noted.
20's Plenty for Us. Diolch am 20/Thanks for 20 - Llangyfelach Community Council	Noted.
Independent Remuneration Panel for Wales. Annual Report - February 2023	Noted.
Welsh Blood Service	Noted.
Swansea Greener Grid Park Consultation	Noted.

Welsh Government. Request for Nominations for the Kings New Year 2024 Honours	Noted.
Cyfle Cymru. Healthy Working Wales	Noted.
1339 - Pre-Application Consultation - Base Station Upgrade - Tirfordd Farm	Noted.
SMART Towns Upcoming Events	Noted.
People's Practice Peer-to-Peer Network - Transition Towns	Noted.
Briefing. Invitation to online launch of Welsh Water's Biodiversity Report	Noted.
Continuing the Vision for the Bristol Channel & Severn Estuary: a request for stakeholder input	Noted.
Welsh Government. Ministerial Review of Play Report	Noted.
Welsh Government. Consultation on the Outdoor Education (Wales) Bill	Noted.
Planning Aid Wales. Flood Risk Network Event	Noted.
Welsh Government. Consultation launched on new registration rules for all bird keepers in Great Britain	Noted.
Planning Aid Wales & One Voice Wales Joint Event. The Value of Planning and how it positively impacts our Welsh Communities. 22 March 2023	Noted.
Swansea Greener Grid Park	Noted.
Snowdonia Active. New Survey to Measure Economic and Social Value of Adventure in Wales. Live Now!	Noted.
Macmillan Cancer Support. We need your help	<b>Resolved</b> that a donation of £100 be made.
Llamau, a youth and women's homelessness charity	<b>Resolved</b> that a donation of £100 be made.

## 207 Feedback from Delegates on Outside Bodies

### i) Llangyfelach Draft Survey to inform the Rural Development Partnership (RDP) Funded Study

Council on 12 January 2023 resolved that Councillor Paul Baker continue to liaise with the RDP funded survey regarding Llangyfelach Outside Spaces & Complementary Facilities and to keep Council updated. Councillors Peter Gibson & Julie Rees have assisted in the process.

A series of feasibility studies are being undertaken on behalf of the Swansea Rural Development Partnership to support sustainable community regeneration in northern rural Gower. One of the study areas is Llangyfelach.

The study is being undertaken with the support of Llangyfelach Community Council and partners including Llangyfelach Scout Group and St David and Cyfelach's Church to explore opportunities to expand upon facilities, services and the use of outside space as an important social and recreational resource for local communities. Emerging ideas include:

- Scout Hall – additional facilities and outside space.
- Church Hall – additional facilities and services.
- St David and Cyfelach's Church grounds – further development of community gardens.
- Linkages between outside spaces.

To boost the survey responses, the Council placed relevant information on its website and the Councillors used social media and other means to promote it. The survey was available via <https://www.surveymonkey.co.uk/r/llangyfelach> and QR code.



Councillors Paul Baker, Peter Gibson & Julie Rees provided feedback stating that the survey received 88 responses which far exceeded the expected number. The RDP Team would review the responses and a further report will be submitted to Council in due course.

**Resolved** that the update be noted.

## **208 Workplan (For Information)**

The Council Workplan was presented.

There were no matters.

## **209 Highways, Footpaths, Cycleways & Bridleways - Swansea Council**

### **i) Puffin Crossing on B4489 at Junction of Swansea Road & Pengors Road, Llangyfelach**

The Clerk stated that Swansea Council were aiming to install the Puffin Crossing on 27 March 2023. The works were scheduled to take 2-3 days.

## **210 Training**

The Clerk referred to the One Voice Wales training list and urged Councillors to undertake training in line with the Community Council Training Plan adopted by Council on 9 June 2022. He also urged Councillors to consider additional training in line with their developmental requirements.

He stated that One Voice Wales had published guidance relating to Training Plans and that the Clerk was in process of reviewing the Training Plan.

The Training Plan matrix has been updated and Councillors reviewed it. The matrix would be included in the reviewed Training Plan.

The Clerk provided an update regarding his progress with the Certificate in Local Council Administration (CiLCA) qualification.

**Resolved** that:

- 1) The Training Plan matrix be agreed.
- 2) The Clerk respond to the Training Needs Survey 2023.
- 3) The Clerks progress with CiLCA be noted.

## **211 Llangyfelach Ward Councillor Update**

Councillor Mark Tribe, Llangyfelach Ward Councillor submitted a verbal report outlining his work within the Ward.

## **212 Floral Decorations within the Community**

The Clerk stated that the order for floral decorations within the community has been placed with Swansea Council. As part of the programme, two Base Planters have been ordered for the junction of the A48 & Bryntywod. Griffiths Waste Management Ltd have agreed to purchase the base units.

**Recommended** that:

- 1) The update be noted.
- 2) An email of thanks be sent to Griffiths Waste Management Ltd for their kindness.

## **213 Christmas Tree, Illuminations & Festivities**

The Clerk stated that the sleigh, brass band and first aid cover had been booked for the Christmas Event scheduled for Friday, 1 December 2023.

The Clerk stated that he was progressing discussions with Swansea Council regarding the possibility of placing Pea Lighting on the Cherry Trees on the Village Green.

**Resolved** that the update be noted.

#### **214 Consider Requests for Grants & Donations**

The Clerk stated that there had been no requests for grants & donations during the quarter. £937.20 of the £1,000 allocated in the 2022-2023 budget had been paid out. The Policy may be viewed at <https://www.llangyfelachcommunitycouncil.org.uk/policy-procedures/>

**Recommended** that the update be noted.

#### **215 One Voice Wales Membership 2023-2024**

The Council's Membership of One Voice Wales ends on 31 March. A renewal membership letter has been received. The cost being £430. The benefits of membership of One Voice Wales are worthwhile as it provides excellent support, advice, and access to a training programme.

**Resolved** that the Council continue its One Voice Wales Membership.

#### **216 Bank Signatories**

The Clerk stated that it was prudent to review the signatories to the bank on a regular basis. Currently the Clerk and Councillors Paul Baker & Peter Gibson can sign.

**Resolved** that Councillors Mike Glover & Sharon Phillips be added to the list of bank signatories.

#### **217 Review of Asset Register**

The Clerk stated that he had conducted a review of the Asset Register. The Council's Assets on 28 February 2023 were outlined in the report.

**Resolved** that the reviewed Asset Register be noted.

#### **Next Council Meeting**

6.00pm on Thursday, 12 April 2023.

The meeting ended at 7.00 p.m.

**Chair**