



## Minutes of Meeting of Council

**Held At / Via: Multi-Location Meeting - Llangyfelach Church Hall, Llangyfelach & Microsoft Teams**

**On Thursday, 12 January 2023 at 6.00pm.**

**Present:** Councillor Phil Crayford (Chair) Presiding

**Councillors:** Paul Baker, Peter Gibson, Jamie Jewell, Sharon Phillips, Julie Rees & Mark Tribe

**Clerk to the Council:** Huw Evans

### **177 Apologies for Absence**

Apologies for absence were received from Councillors Mike Glover & Adrian Roberts.

### **178 Disclosures of Personal & Prejudicial Interests**

In accordance with the Code of Conduct adopted by Llangyfelach Community Council, no interests were declared.

### **179 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting(s) held on the following date(s) be approved and signed as a correct record:

- i) 12 January 2023.

### **180 Announcements of the Chair of Council**

There were no announcements.

### **181 Public Question Time**

No questions were asked.

### **182 Community Reports**

- i) **PCSO (Police Community Support Officers) Report**  
Councillor Mark Tribe provided an update of the PCSO's work.
- ii) **LAC (Local Area Co-ordinators) Report**  
There was no update.

### 183 Record of Payments

The Clerk outlined those payments made since the last meeting of Council. The payments were made in line with Minute 23 “Constitutional Matters 2022-2023” of the Annual Council held on 19 May 2022. The “Payments Raised at the Meeting” element of the table required a decision of Council.

<b>Payments</b>	<b>£</b>
Clerk Salary (January 2023)	425.93
CCS Pension Fund (Clerk) (January 2023)	166.80
<b>Determined by Council</b>	
-	-
<b>Payments Raised at the Meeting</b>	
-	-

**Resolved** that:

- 1) The Payments & Receipts be noted.
- 2) The Clerk be authorised to pay as outlined.

### 184 Financial Reporting

**i) Bank Accounts - Reconciliation**

The Clerk stated that the Bank Accounts - Reconciliation information had been shared with all Councillors.

**Resolved** that the Bank Accounts - Reconciliation report be noted.

### 185 Correspondence

The actions / comments made as in relation to the correspondence reported:

<b>Correspondence</b>	<b>Actions</b>
One Voice Wales. Training	Noted.
Swansea Council. Weekly Planning Applications	Noted.
Swansea Council. Weekly Planning Decisions	Noted.
Planning Aid Wales. Training	Noted.
Society of Local Council Clerks. The Future of Local Councils Survey.	Noted.
Welsh Government. Carbon Literacy Training.	Noted.
One Voice Wales. The importance of Community & Town councils in building resilient spaces for nature.	Noted.

Welsh Government. Technical Advice Note (TAN) 15: Development, flooding and coastal erosion - further amendments.	Noted.
Planning Aid Wales. March Network Events.	Noted.
Society of Local Council Clerks. Support Menopause at work.	Noted.
Swansea Council. Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 - Review of the Policy on the Licensing of Sex Establishments	Noted.
Licensing Act 2003 – Review of the Statement of Policy for Licensing and Proposal to Publish a Cumulative Impact Assessment.	Noted.
Mudiad Meithrin Clwb Cwtsh Welsh Learner Sessions February 2023.	Noted.

#### 186 Feedback from Delegates on Outside Bodies

There was no feedback.

#### 187 Workplan (For Information)

The Council Workplan was presented.

#### 188 Planning Applications & Planning Matters - Swansea Council

The Clerk stated that communication had been received from the following. It was part of their duty for pre-consultation.

- i) **Cornerstone. Proposed Base Station Upgrade at CSs123944\_25/ VF 6639 - Llangyfelach 2, Land West of M4 Jct 45, Off Pant Lasau Road, Llangyfelach, Swansea, SA5 7PD.**

The works required to the site include: The replacement of the existing 15m lattice tower with a new 18m lattice tower, the installation of 3no. new antennas and RRU's on the replacement tower, the relocation of 1no. microwave dish onto the tower, the installation of 1no. microwave dish and RRU's on the existing monopole, the replacement / installation of equipment within the existing cabin, along with minor ancillary works.

- ii) **Statkraft. Swansea Greener Grid. Greener Grid Park on land east of the Swansea North National Grid Substation, near Morriston - Public Consultation.**

Public exhibition at Morriston Rugby Club, Heol Gwernen, Cwmrhydyceirw, Swansea, SA6 6JS, on Thursday 16 February,

3.30pm-7.30pm, and a virtual exhibition from 16 February to 23 February on [www.statkraft.co.uk/swansea](http://www.statkraft.co.uk/swansea), to outline the plans and meet local residents and organisations. This will be advertised through a letter sent to nearby residents and a newspaper advertisement.

iii) **Cornerstone. 1339. Pre-Application Consultation. Base Station Upgrade. Tirfordd Farm.**

The works required to the site include: The replacement of existing antennas, the installation of RRU's on the replacement tower, the replacement / installation of equipment within the existing cabin, along with minor ancillary works.

iv) **Instinctif.com. Ecap Renewables solar farm, Northeast of Tircoed Forest Village and Southwest of Felindre near the B4489.**

The proposal is for a 9.9 MWp array of solar panels over around 45 acres/ 18 hectares. Site is now submitted as an EIA screening request application.

**Resolved** that the Clerk ask each applicant for the environmental impact and loss of farm land impact of their schemes including whether trees are being felled.

**189 Highways, Footpaths, Cycleways & Bridleways - Swansea Council**

i) **Water Issues on A48 - Bryntywod.**

The Clerk stated that an email had been received from a resident of Bryntywod. The email raised concern of highway and water issues affecting the A48 in the vicinity of the Bryntywod. The Chair of Council and Clerk advised the resident that it was a Swansea Council matter and provided the relevant contact information.

**190 Training**

The Clerk referred to the One Voice Wales training list and urged Councillors to undertake training in line with the Community Council Training Plan adopted by Council on 9 June 2022. He also urged Councillors to consider additional training in line with their developmental requirements.

He stated that One Voice Wales had published guidance relating to Training Plans. He would review the Council's in line with the guidance. Councillors asked that consideration be given to split the Training Plan into Mandatory & Suggested and that the courses be listed in order of importance.

The Clerk stated that he was progressing with the Certificate in Local Council Administration (CiLCA) qualification.

**Resolved** that the training update be noted.

### 191 Llangyfelach Ward Councillor Update

Councillor Mark Tribe, Llangyfelach Ward Councillor submitted a verbal report outlining his work within the Ward.

### 192 Floral Decorations within the Community

The Clerk outlined the costs and locations proposed for floral decorations within the community. Councillors were keen to extend the 2022 scheme to include additional locations, however, certain areas had been ruled out by Swansea Council on highway safety grounds.

Councillors discussed the possibility of encouraging local businesses to assist with the scheme.

**Resolved** that:

- 1) The Clerk order the following from Swansea Council at a cost of £4,803.45 (inclusive of VAT):

Item
Lamppost Baskets @ Heol Pentre Felen, Llangyfelach x14. Post No.: 1, 2, 4, 7, 8, 10, 12, 15, 17, 19, 21, 23, 28 & 30.
Llangyfelach Baskets @ Swansea Road, Llangyfelach x14. Post No.: 125, 126, 128, 131, 132, 133, 135, 136, 138, 140, 141, 144, 145 & 146.
Barrier Trough x2 Pengors Road
Three Tier Planter x1 Village Green
Base Planter x2 Bryntywod / A48 (Purchase of)
Flowers & Watering x2 of the Base Planters @ Bryntywod / A48

- 2) Delegated authority be given to the Clerk in consultation with Councillors Peter Gibson and Sharon Phillips to amend the order as required, should it be necessary.
- 3) Councillors seek sponsorship from local businesses for the floral decorations.

### 193 Christmas Tree, Illuminations & Festivities

The Clerk is continuing the work of sourcing a sleigh for use at the Christmas Event scheduled for Friday, 1 December 2023.

The Clerk is in dialogue with Swansea Council regarding the possibility of placing Pea Lighting on the Cherry Trees on the Village Green.

**Resolved** that the update be noted.

#### 194 Gritting Bins

The Clerk stated that Councillor Mark Tribe has asked the Community Council to consider contacting Swansea Council to request that gritting bins be placed near the Village Green and near the Scout Hall. He states that the highway in this area can be hazardous for the elderly and for those that need to use the lane to access the Scout Hall.

**Resolved** that the Clerk contact Swansea Council supporting the provision of a gritting bid as detailed.

#### 195 Coronation - King Charles III

The Clerk stated that King Charles III's coronation will be held on Saturday, 6 May 2023. Council needs to consider if it wishes to run or participate in an event to commemorate the occasion.

**Resolved** that the Community Council support initiatives led by others within the community.

#### 196 Review of Standing Orders

The Clerk stated that the Council must review its Standing Orders regularly. The Council had adopted the Model Standing Orders (Wales) 2018 as drafted by the National Association of Local Councils (NALC) on 10 February 2022. They had been amended slightly to reflect local choice.

**Resolved** that:

- 1) The Model Standing Orders (Wales) 2018 as amended by Council and set out in **Appendix A** of the report be re-adopted and published on the Council's Web site.
- 2) The Standing Orders be reviewed at least once per Council term and when new Model Standing Orders are published.

#### 197 Review of Financial Regulations

The Clerk stated that the Council must review its Standing Orders regularly. The Council had adopted the Model Financial Regulations (Wales) 2019 as drafted by the National Association of Local Councils (NALC) and One Voice Wales (OVW) on 10 February 2022. They had been amended slightly to reflect local choice.

**Resolved** that:

- 1) The Model Financial Regulations (Wales) 2019 as amended by Council and set out in **Appendix A** of the report be re-adopted and published on the Council's Web site.

- 2) The Financial Regulations be reviewed at least once per Council term and when new Model Financial Regulations are published.

**Next Council Meeting**

6.00pm on Thursday, 9 March 2023.

The meeting ended at 7.25 p.m.

**Chair**