



Item No's. 7 to 20

Council - 11 March 2021

Reports of the Clerk.

7. Record of Payments (For Information)

The table outlines those payments made since the last meeting of Council. The payments were made in line with the Council resolution of 8 October 2020 (Minute 28 "Financial Reporting - a) Council Bank Accounts" refers).

Payments	£
Clerk Salary (February 2021)	406.89
CCS Pension Fund (Clerk) (February 2021)	159.27
One Voice Wales - Training (January 2021) - Invoice 5483	30.00
Training. Planning Aid Wales "Responding to Planning Applications - Advanced Workshop" on 1 March 2021.	30.00

8. Financial Reporting (For Information)

a) Bank Accounts - Reconciliation

The Bank Accounts Monthly Reconciliation has been e-mailed to all Councillors.

9. Correspondence (emailed to all Councillors)

Macmillan Cancer Support - We Need Your help.
Flags & Flag Holders for Llangyfelach. Neil Jones Coles to present item at Meeting.
Litter & Fly-tipping Prevention Plan for Wales. Welsh Government consultation. https://gov.wales/litter-and-fly-tipping-prevention-plan-wales Consultation will close on 22 April 2021.
Calor Rural Community Fund. Opens on 10 March 2021. Join us and raise awareness of projects needing funding in your community.
Draft Guidance on the Code of Conduct for Members of County and Community / Town Councils. https://www.ombudsman.wales/blog/2021/02/03/consultation-new-draft-guidance-on-the-code-of-conduct-for-members-of-county-and-community-town-councils/?emergency=1
Comments to communications@ombudsman.wales by 28 February 2021.
Domestic Abuse Digital Conference. Broadcast Live. Friday, 28 May 2021.
National Development Framework. Future Wales: The National Plan 2040. Published on 24 February 2021.
Swansea North Greener Grid Park. Planning Application submission.

Cyngor Cymuned **Llangyfelach** Community Council

Independent Remuneration Panel for Wales - Review of the Remuneration Framework for Community and Town Councils
Swansea Rural Development Partnership. Project Ideas Forms (PIFs) Applications from 11 March to 15 April 2021 (noon).
Independent Remuneration Panel for Wales Annual Report - February 2021.

10. General / ICT Matters (Verbal) (If Required)

11. Workplan (For Information)

The Workplan is a living document that will continue to develop.

Council Date	Workplan Items
All Dates	<p>Standard Items. Discussed each month:</p> <ul style="list-style-type: none"> a) PCSO Report. b) Record of Payments. c) Financial Report. d) Correspondence. e) Reports of Delegate's on Outside Bodies. f) General Matters. g) ICT Matters. h) Workplan. i) Llangyfelach Ward Councillor Update. j) Planning Applications & Planning Matters - Swansea Council. k) Highways, Footpaths, Cycleways & Bridleways - Swansea Council. <p>Additional Items. Discussed as required:</p>
January 2021	<ul style="list-style-type: none"> ➤ Budget for Next Financial Year. ➤ Set Precept. ➤ Set Amounts for Grants & Donations Policy.
February 2021	<ul style="list-style-type: none"> ➤ Review Standing Orders & Financial Regulations. ➤ Personnel Committee - Clerk's Appraisal.
March 2021	<ul style="list-style-type: none"> ➤ Review Asset Register. ➤ Consider Requests for Grants and Donations.
April 2021	-
May 2021 Annual Meeting	<ul style="list-style-type: none"> ➤ Constitutional Matters. ➤ All Committees. Elect Chair & Vice-Chair.
June 2021	<ul style="list-style-type: none"> ➤ Annual Governance Statement. ➤ Internal Auditors Report.
July 2021	<ul style="list-style-type: none"> ➤ Consider Requests for Grants and Donations.
August 2021.	No Meetings.
September 2021	Finance Committee. 6 Month Budget Monitoring.
October 2021	<ul style="list-style-type: none"> ➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities.
November 2021	<ul style="list-style-type: none"> ➤ Consider Requests for Grants and Donations.

	➤ Christmas Newsletter. ➤ Christmas Tree, Illuminations & Festivities.
December 2021	➤ Finance Committee. Draft Budget for Next Year.
To be confirmed	Agree the External Auditors Report.

12. Llangyfelach Ward Councillor Update (Verbal)

Councillor Gareth Sullivan, Llangyfelach Ward Councillor on Swansea Council will provide a verbal update relating to his Ward work.

13. Planning Applications & Planning Matters - Swansea Council (Verbal)

A verbal report shall be provided if required.

14. Highways, Footpaths, Cycleways & Bridleways - Swansea Council

a) Hatched Area or Bollards Required around the Defibrillator, Llangyfelach Church Hall

The Clerk contacted Swansea Council as instructed. Swansea Council shall contact Councillors P Crayford & P Gibson directly regarding the site meeting. The Clerk has sent a chaser email.

15. Playground at Llysgwyn / Bryn Glas, Llangyfelach

The Chair of Council is awaiting a meeting on site with an Officer of Swansea Council.

16. Playground at Fairview Road - Community Budget Capital - Play

Councillor Gareth Sullivan and Peter Gibson shall provide a verbal update at the meeting.

17. Defibrillator at Junction of Heol Pentre Felen & Bryn Hedydd

Heartbeat Trust UK remain in discussions with Swansea Council regarding relevant permissions for the installation of this defibrillator. A bollard may be required either side of the defibrillator. A letter of thanks has been delivered to Mr & Mrs Ellis of 10 Clos Waun Wen, Llangyfelach for giving permission for the defibrillator to be fixed to their wall.

Recommended that:

- 1) The update be noted.

18. Defibrillators within the Llangyfelach Community Council Area

Discussions between the Council, Heartbeat Trust UK and other relevant parties are continuing.

a) Griffiths Waste Management, Bryntywod

Councillor Phil Crayford has contacted Griffiths Waste Management about making their defibrillator available to the public. Discussions have been favourable, and Heartbeat Trust UK are now in direct communication with them.

b) Defibrillator at Llangyfelach Church Hall

Heartbeat Trust UK have proposed that this defibrillator be protected and placed within the Heartbeat Trust UK insurance & maintenance provisions. This provides insurance against theft and vandalism for a 7- year period. The cost being £250 in total.

c) Heartbeat Trust UK - Suggested Defibrillator Locations

Heartbeat Trust UK have suggested that these locations may be worthy of consideration for the placement of defibrillators:

- i) Junction of Heol Pentre Felen & Clasemont Road.
- ii) Bryntywod (Bryntywod Crossroads).

Heartbeat Trust UK had considered an option to place a defibrillator in the Pant Lasau area; however, given its proximity to Morryston Hospital, it was deemed to have little advantage.

Recommended that:

- 1) The update be noted.
- 2) The Council commit to the Heartbeat Trust UK insurance offer for the Defibrillator at the Llangyfelach Church Hall.

19. Training (For Information)

The Clerk referred to the monthly One Voice Wales Remote Training Schedule. Councillors and the Clerk should regularly review their training requirements and were urged to consider training as required. Should a Councillor wish to attend training they should liaise with the Clerk.

The Clerk outlined the training courses recently attended or scheduled planning to attend by Councillors / Clerk.

Course	Date	Attendee
Planning Aid Wales. Responding to Planning Applications - Advanced Workshop	1 March 2021	Cllr Mark Tribe

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One Voice Wales. Advanced Local Government Finance. Module 21	9 March 2021	Cllr Phil Crayford
One Voice Wales. The Council as an Employer. Module 3	15 March 2021	Cllr Phil Crayford

20. NHS, Social Care & Frontline Workers Day - 5 July 2021

The Chair of Council and the Clerk have worked with Llangyfelach Church to seek the return of the flagpole on the Church. A further update will be provided at the meeting.

The Clerk has sought an updated price for the NHS & Keyworkers Rainbow design commemorative bench on the Village Green with the words “Diolch” and “Thank You”. He is also liaising with Swansea Council about installation.

Huw Evans
Clerk to Llangyfelach Community Council