

**LLANGYFELACH COMMUNITY COUNCIL.**

**CYNGOR CYMUNED LLANGYFELACH.**

**DRAFT MINUTES OF THE COUNCIL MEETING  
HELD ON THURSDAY 17 JANUARY 2019.**

**Present: -**

P. Baker. (Chairman).	D. G. Sullivan
P.R. Crayford.	M.S. Tribe.
P. Gibson	M. A. Glover.

**Minute No. 176/2018. – Apologies for Absence.**

M. E. Boyter (Holidays).

**NOTED.**

**Minute No. 177/2018. – Declaration of Interests from Members.**

The Clerk reported that there were no Declarations of Interests from Members.

**AGREED.**

**Minute. 178/2018 – To consider the Minutes of the Council meeting held on  
13 December 2019.**

The Minutes of the Council meeting held on 13 December 2018 were considered and accepted as a true record.

**AGREED.**

**Minute No. 179/2018 – To consider Matters arising from the Council Minutes held on  
13 December 2018**

(A). The Clerk reported that the Minute No. of Minute No. 174/2018 had been duplicated & the first of these Minute Nos should be altered to read **Minute No. 173/2018.**

**AGREED.**

**Minute No. 180/2018 – To consider matters raised &/or referred to this Council, from  
previous Council Meetings.**

Nothing was raised under this Minute.

**AGREED.**

**(170/2018).**

**Minute No. 181/2018. - To receive questions from Members of the Public.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 182/2018. – To consider any matters relating to Llangyfelach Ward.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 183/2018. – To consider any matters relating to Highways & Footpaths,**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 164/2018. – Latest position on transfer of land at Y Llwyni, Llangyfelach.**

The Clerk referred to Minute No. 146/2018. & had again Emailed the Council's solicitors for details of the outstanding matters referred to in this Minute. Yesterday, the Council's solicitors mailed the Clerk stating "that he (the solicitor dealing with this matter) had been away & will not be able to find the time before Thursday (i.e. January Council meeting) to go through the lease & provide a detailed report on it but as far as I am concerned the lease is fine." The Clerk reported that there is still no plan attached to the lease of the land which he was still waiting to receive.

**RESOLVED** that the Clerk contact the Council's solicitors for a copy of the plan & detailed report referred to above & refer this matter to the next Council.

**Minute No. 185/2018. – To consider any matters relating to the Mynydd y Gwair Community Fund.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 186/2018. – To consider the Social Media Guide for Councillors.**

**NOTED.**

**Minute No. 187/2018. – To consider & approve/determine (if thought appropriate) all Correspondence received, including, Invoices etc & Requests for Payment (see tonight's separate List of Correspondence & new Schedule of Payments.**

The Clerk reported that for tonight's Council meeting Correspondence & future Correspondence, Emails of such correspondence would be forwarded to Members, on receipt or as soon as possible thereafter. In future, a separate List of Correspondence will be

(171/2018).

provided at the Council meeting & should Members wish to pass a resolution on same, it can be made at the meeting.

The Clerk referred to the new Schedule of Payments for approval:-

<b>To whom to be paid.</b>	<b>Particulars of Payment.</b>	<b>Total Payment (incl. VAT).</b>	<b>VAT</b>
(1). D. Jenkins.	Clerk's Net salary for Jan. 2019 (14 hrs per wk) <b>(171/2018)</b>	£667.77.	–
<b>To whom to be paid.</b>	<b>Particulars of Payment.</b>	<b>Total Payment (incl. VAT).</b>	<b>VAT</b>
(2). HMRC Direct.	Council's Tax & N.I.Employer's C.	£185.32.	–
(3). Phillips Services (Wales) Ltd.	Purchase of new lights & erection of Xmas tree & illuminations 2018.	£2999.99.	£500.00.
(4). D. Jenkins.	Refund to Clerk for purchase of stationery.	£40.44.	£6.74.
(5). Swan CD Ltd.	2 No. Toners.	£70.00.	£11.67.
(6). Pentagon.	Invoice No. 6990. Package 1. Website Maintenance & Support.	£900.00.	£150.00.

**RESOLVED** that these payments be made.

**Minute No. 188/2018. – To consider matter relating to Finance, including the Clerk's application for an increase in the number of hours he works.**

**(1). Balances.**

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £18,217.81. and the Reserve Account at £21,945.73.

**NOTED.**

**(2). Clerk's application for an increase in the number of hours he works.**

**The Chairman requested that the Clerk leave the room whilst this Item was discussed.**

The Chairman referred to Clerks application & the details therein which had been

**(172/2018).**

provided to each Member by the Clerk. After a discussion on this matter, the Clerk was recalled to the Council meeting.

**RESOLVED** that the Clerk's approved hours of work for the Council be increased from 12 1/2 hours per week to 14 hours per week to take effect from 1 January 2019.

**Minute No. 189/2018. – To consider all other matters relating to Finance, including:-**

**(A). To consider the Bank Reconciliation Statement as at 31 December 2018.**

NOTED.

**(B). To consider the detailed Receipts & Expenditure by Budget headings as at 31 December 2018.**

NOTED.

**(C). To consider tonight's Finance Committee's recommendations, on the Budget & Precept for 2019/2020 & if deemed appropriate, determine & approve the relevant Precept for the financial year 2019 to 2020.**

The Chairman of the Finance Committee referred to the financial papers, sent, to all the Members of the Council, comprising a Bank Reconciliation Statement as at 31 December 2018, a Detailed Receipts & Payment by Budget Head as at 31 December 2018 & the Draft Annual Budget – By Centre (showing Last Year, the Current Year (with the Actual Expenditure to 31 December 2018 & the Projected Expenditure to 31 March 2019) & Next Year's Proposed & Desirable Expenditure for the financial year 2019/20 under Agreed – subject to any amendments at tonight's Meeting

Following a lengthy & detailed discussion on the proposed Budget & Precept for 2019/20, the Chairman of Finance recommended to Council that:-

- (i). the Council delete from the above Draft Annual Budget the sum of £1,650 shown under Agreed in Next Year (i.e. the financial year 2019/20) for a possible Play Area.
- (ii). the City & County of Swansea be informed that the Community Council's PRECEPT for the financial 2019-2020 is to be £24,000. (Twenty Four Thousand Pounds). and
- (iii). they take all expenditure, in excess of the above Precepted sum, out of Balances.

In addition the Finance Committee request that the Council, to ring fence a sum of £16,500. for the purchase of play equipment.

**RESOLVED** to accept the recommendations of tonight's Finance Committee in determining the Budget & the Precept for 2019/20 in that:-

**(173/2018).**

- (A). the City & County of Swansea be informed that the Community Council's PRECEPT for the financial 2019-2020 is to be £24,000. (Twenty Four Thousand Pounds). and
- (B). the Community Council to take all expenditure, in excess of the above Precepted sum, out of the Council's Balances.
- (C). a sum of £16,500. be ring fenced, in the next financial year, for the purchase of play equipment.

**Minute No.190/2018. – To consider any outstanding matters relating to the 2018 Christmas Festivities.**

Nothing was raised under this Minute.

**AGREED.**

**Minute No.191/2018. – Clerk's Matters:-**

**(A). 2018-2019 National Salary Award.**

The Clerk referred to the above National Salary Award, a copy of which had been forwarded to Members.

**RESOLVED that the Council implement the National Salary Award, as it affect the Clerk's salary, from 1 April 2019.**

**Minute No.192/2018. – Purchase &/or Disposal of Books, Equipment etc.**

Nothing was raised under this Minute.

**NOTED.**

**Minute No. 134/2018. Planning Matters.**

**(A). Weekly Lists of Registered Planning Applications.**

The following planning applications were discussed and Observations passed at the Council Meeting held at 7.00.p.m.on 17 January 2019 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

Week No.	Plan.Appl.No.	Location.	Proposed Development.
49/2018.	2018/2508/FUL.	Land off Rhydybandy Road & Mynydd Gelli Wastad Road, Morryston, Swansea.	Construction of 20 affordable residential dwellings with associated access & landscaping works

**(174/2018)**

**RESOLVED** that the Clerk be granted plenary powers to Object, on behalf of the Council, to Planning Application No. 2018/2508/FUL.

50/2018.	2018/2645/FUL.	Lezzet Authentic Restaurant, A48, Penllergaer, SA4. 9HL.	Single storey side extension to existing restaurant.
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**Council's Observations.**

**There were no Council Observations.**

51/2018.	-	-	-
52/2018.	-	-	-
01/2019.	-	-	-

**N.B.** From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning applications can be viewed online at <http://property.swansea.gov.uk>

**(B). Any Other Planning Matters.**

None.

**Minute No. 193/2018. – Date of Next Council Meeting.**

**RESOLVED** that the next Council Meeting will be held on 14 February 2019.

**Approved by the Council & signed by the Chairman.....**

**Dated 14 February 2019.**