

LLANGYFELACH COMMUNITY COUNCIL.

CYNGOR CYMUNED LLANGYFELACH.

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 13 SEPTEMBER 2018.

Present: -

P. Baker. (Chairman).
Mrs M.E.Boytert.

D.G.Sullivan
P. Gibson.

Minute No. 90/2018. – Apologises for Absence.

The Clerk reported that he had received apologies from Councillor K. Roderick. P.R.Crayford. (both on holidays) & Councillor M.A.Glover. (Illness) & that they would be unable to attend tonight's Council meeting.

NOTED.

Minute No. 91/2018. – Declaration of Interests from Members.

The Clerk reported that there were no Declarations of Interests from Members.

AGREED.

Minute No. 92/2018. - Death of former Community Councillor G.T.Owen.

The Chairman announced the death of former Community Councillor G.T.Owen, a founder Member of the Council. He requested that everyone present should stand for 3 minutes as a show of respect to former Community Councillor G.T.Owen. The Council formally agreed that the Clerk purchase & send, a sympathy card & bouquet of flowers to Mrs Owen & family, from the Community Council. It was also agreed that a specific civic fund be set up in the next Budget for 2019/20 to cover miscellaneous expenditure for such occurrences.

NOTED & AGREED.

Minute No. 93/2018. - To consider the Minutes of the Council Meeting held on 12 July 2018.

The Minutes of the Council held on 12 July 2018 were considered and accepted as a true record.

NOTED.

(108/2018).

Minute No. 94/2018 – To consider Matters arising from the Council Meeting held on 12 July 2018

Nothing was raised under this Minute.

AGREED.

Minute No. 95/2018 – To consider matters raised &/or referred to this Council, from previous Council Meeting.

Nothing was raised under this Minute.

AGREED.

Minute No. 96/2018. - To receive questions from Members of the Public.

The Clerk reported there were no Members of the Public present.

NOTED.

Minute No. 97/2018. – For Information – Return of Councillors Expenses etc. for 2017/18.

The Clerk informed the Members that a report in the form of a Return of Councillors Expenses for the financial year 2017 – 2018 had to be made by the Council to the Independent Remuneration Panel for Wales (IRPW), by 30 September 2018. These expenses were for payments made & expenses claimed by them during the relevant financial year. The Clerk referred to Item 10. (B). in tonight's Correspondence. (A copy of which had been Emailed to each Member). This Return was being prepared & would be forwarded to the IRPW by the relevant date.

NOTED.

Minute No.98/2018. - Permanent Fracking Ban in Wales.

The Clerk referred to Item 19 (E). in tonight's Correspondence (An Email of same had been sent to each Member) asking whether the Council wished to pass any observations.

NOTED.

Minute No. 99/2018. – Letter from Rebecca Evans AM/AC.

The Clerk reported the receipt of a letter from the above AM dated 4 September 2018 in which she stated that she would welcome details of any Remembrance Events that the Community Council is planning to hold this November.

RESOLVED that the Clerk:-

(109/2018).

- (A). ascertain from the Clerk to Pontlliw- Tircoed Community Council, details of the black memorial benches they own. The cost of such a bench, details of the suppliers, the cost of installation of such a bench & was it situated on public, private land or land they owned.
- (B). contact Swansea City Councillor June Burtonshaw to ascertain if Swansea City Council were doing anything to do with any Remembrance Events in the Llangyfelach Ward.

Minute No. 100/2018. – To consider any matters relating to the Llangyfelach Ward, Llangyfelach.

Nothing was raised under this Minute.

NOTED.

Minute No. 101/2018. – To consider any matters relating to Highways & Footpaths,

The Clerk reported that he had been informed by the Highways Section of the City & County of Swansea that there was no legal requirement to inform the Community Council of the proposed restricted car parking for 1 hour each day in Pengors Road, Llangyfelach, between 10.00.a.m & 11.00.a.m. however they did inform the local residents who would be affected by this proposal.

Councillor Sullivan referred to previous Emails he had sent to certain members of the Council who had raised this matter with him & he informed the Council meeting that he was meeting a representative of the Highways Section of the City & County of Swansea next week to discuss the proposed 1 hour restriction of parking in Pengors Road, Llangyfelach, & he would report on his meeting to the next Council meeting.

NOTED.

Minute No. 102/2018. – Latest position on transfer of land at Y Llwyni, Llangyfelach.

The Clerk reported that he had nothing new to report on this matter.

RESOLVED that the Clerk write to the Council's solicitors requesting they expedite this long outstanding matter & the replies they had requested from the Swansea's solicitors. To further ask our solicitors, when they had the final draft lease from the City & County of Swansea, whether there are any matters in this lease which they should warn the Community Council about, prior to the Community Council deciding whether they should complete the lease.

Minute No. 103/2018. – To consider & approve/determine (if thought appropriate) all Correspondence received, including Invoices etc. & Requests for Payment (See tonight's Correspondence for details).

The Clerk referred to the system of reporting Correspondence. A total of 60 Items of Correspondence had been received as per the List of Correspondence with the Council's

(110/2018).

Agenda; of which 51 had been **NOTED**.

Decisions resolved on the **List of Correspondence** are as follows and based on the **No.** given in the List of Correspondence enclosed with the Council's Summons and Agenda.

(1). **Correspondence No.1. – R. Evans. – Remembrance Events.**

The Clerk stated that this Item had been dealt with under Minute No. 99/2018. above.

NOTED.

(2). **Correspondence No 2. – One Voice Wales – Training Seminar – 26 September 2018**

RESOLVED that the sum of £40.00. (No VAT applicable) be paid to One Voice Wales for the Clerk to attend Module 15 – Information Management – Better Understanding relating to the Data Protection Regulations & the Freedom of Information Act to be held at the Civic Centre, Swansea.

(3). **Correspondence No 10.B – One Voice Wales – August 2018 News Bulletin. Independent Remuneration Panel for Wales – Requirement of Publication of Councillors Remuneration.**

RESOLVED to refer this Item to the next Council.

(4). **Correspondence No. 11. D. – Mynydd y Gwair Swansea – Community Fund - Wind Turbine money.**

RESOLVED to refer this Item to the next Council.

(5). **Correspondence No. 16. – Payments required to be Made.**

Item 16. A. – Invoice No.56380.

RESOLVED to pay Swan CD Ltd the sum of £60.00. (incl. £10.00.VAT) for Clerk's training for use of new printer.

Item 16. B. – Invoice No.56393.

RESOLVED to pay Swan CD Ltd the sum of £30.00. (incl. £5.00.VAT) for purchase of 1 No.H.P.Black Ink Cartridge

Item 16. C. – Invoice No.56394.

RESOLVED to pay Swan CD Ltd the sum of £70.00. (incl. £11.67. VAT) for 2. No.

(111/2018).

comparable HP Black Laser Toners.

Item 16. D. – Refund of Postal Charges.

RESOLVED to pay D. Jenkins the sum of £4.32. (No VAT applicable) for the Clerk's payment of the above charges.

Item 16. D. – Refund of Postal Charges.

RESOLVED to pay D. Jenkins the sum of £1.00. (No VAT applicable) for the Clerk's payment of the above charges.

(6). Correspondence No. 17. A. – Independent Review Panel for Wales.

RESOLVED to refer this Item to the next Council.

Minute No. 104/2017 – To consider matters, relating to Finance,

(1). Balances.

The Clerk reported that as at today's date, the Clerk had been verbally informed, by the Bank that the Council's Current Account stood at £18,380.51. and the Reserve Account at £21,933.85.

NOTED.

(2). Payments Received.

(A). Society of Local Council Clerks (Training Bursary).....	£100.00.
(B). City & County of Swansea (2 nd Part of Precept).....	£8,000.00.

(3). Payments to Made or to be Made.

(A). D. Jenkins (Clerk's Gross Salary for Aug '18).....	£745.33.
Less Tax deducted.....	149.00.
(Net Aug Salary paid in Aug'18).....	£596.33.
(B). H.M. Revenue & Customs Direct (Tax deductions from Clerk's Gross Salary paid in Aug '18).....	£149.00.
N.I.Employee's Contribution.	NIL
Add. Council's N.I. Employer's Contribution.....	£5.98.
(Total Tax & N.I.C's to be paid to HMRC).....	£154.98.

(112/2018).

(C). D. Jenkins (Clerk's Gross Salary for Sept '18.....	£745.33.
Less Tax deducted.....	<u>149.00.</u>
(Net Sept Salary to be paid in Sept'18.....	£596.33.
(D). H. M. Revenue & Customs Direct (Tax deductions from Clerk's Gross Salary to be paid in Sept '18).....	£149.00.
N.I.Employee's Contribution.	NIL
Add. Council's N.I. Employer's Contribution.....	<u>£5.98.</u>
(Total Tax & N.I.C's to be paid to HMRC).....	£154.98.
(E). One Voice Wales (Training Seminar – Model 15 Clerk's Attendance - 26 September 2018).....	£40.00.
(F). Swan CD Ltd (Invoice 56380) – Training on new Printer).....	£60.00.
(G). Swan CD Ltd (Invoice 56393) – Purchase of ink cartridge).....	£30.00.
(H). Swan CD Ltd (Invoice 56394) – Purchase of 2 No. toners).....	£70.00.
(I). D. Jenkins (Refund of Postal Charges).....	£4.32.
(J). D. Jenkins (Refund of Postal Charges).....	£1.00.

RESOLVED that these payments be made.

Minute No. 104/2018. – To consider all other matters, relating to Finance, .

(A). **New Bank Mandate.**

The NatWest Bank has informed the Clerk that they require a new Bank Mandate for all the Members entitled to sign Council cheques.

RESOLVED that all the Council Members sign a new Bank Mandate.

Minute No. 105/2018. – To consider any matter relating to the General Data Protection Regulations.

(A). **Pentagon's Privacy Policy. (Copy Emailed to Members).**

NOTED.

(B). **Notes on the General Data Protection Regulation given by the SLCC Legal Advisor to a recent SLCC meeting. (Copy Emailed to Members).**

The Clerk also referred to Items 8.A. to 8.E. in tonight's Correspondence & advised
(113/2018).

Members to read this information.

Minute No. 106/2018. – Copy of form required to be completed giving the Contact Details of Councillors & the Clerk for the Council’s Website.

The Clerk reported that he was unable to complete this form as the allocation of Members for some of the Committees had not been finalised

RESOLVED that the following Contact Details be as stated below:-

CONTACT DETAILS.
(from 10 May 2018 to 8 May 2019)

The address, telephone & Email address for the Council & the Clerk (if different).

D. Jenkins. F.R.I.C.S, I.R.R.V. (Hons).
The Clerk,
Llangyfelach Community Council,
C/o. 88, Saunders Way, Saunders Way, Sketty, Swansea. SA2. 8BH.
Email Address. llangyfelachcommun@btinternet.com

Member’s details.

Councillor P. Baker.

Email Address.	paulbakerllangyfelachcc@gmail.com
Party Affiliation.	None.
Ward.	Llangyfelach.
Held office of the Council.	Chairman of the Council. Chairman of the Planning, Development & Land Committee.
Committee Membership.	Finance Committee, Highways & Footpaths Committee, Planning, Development & Land Committee, Race Relations Committee.
Elected or Co-opted.	Elected.

Councillor P. Gibson.

Email Address.	peter.gibsonllangyfelachcc@gmail.com
Party Affiliation.	None.
Ward.	Llangyfelach.
Held office of the Council.	Vice Chairman of the Council
Committee Membership.	Highways & Footpaths Committee,
Elected or Co-opted.	Elected.

(114/2018).

Councillor D. G. Sullivan.

Email Address. gareth.sullivan@swansea.gov.uk
Party Affiliation. Independents at Swansea..
Ward. Llangyfelach.
Held office of the Council. None
Committee Membership. Finance Committee.
Elected or Co-opted. Elected.

Councillor Mrs M. E. Boyter.

Email Address. margeboyterllangyfelachcc@gmail.com
Party Affiliation. None.
Ward. Llangyfelach.
Held office of the Council. None
Committee Membership. Finance Committee, Highways & Footpaths Committee,
Planning, Development & Land Committee, Race Relations
Committee.
Elected or Co-opted. Elected.

Councillor P. R. Crayford.

Email Address. philipcrayfordllangyfelachcc@gmail.com
Party Affiliation. None.
Ward. Llangyfelach.
Held office of the Council. Chairman of the Finance Committee.
Committee Membership. Planning, Development & Land Committee, Race Relations
Committee.
Elected or Co-opted. Elected.

Councillor K. Roderick.

Email Address. kirstyroderickllangyfelachcc@gmail.com
Party Affiliation. None..
Ward. Llangyfelach.
Held office of the Council. None
Committee Membership. Finance Committee, Highways & Footpaths Committee,
Planning, Development & Land Committee, Race Relations
Committee.
Elected or Co-opted. Co-Opted.

Councillor M. A. Glover

Email Address. magloverllangyfelachcc@gmail.com
Party Affiliation. None..
Ward. Llangyfelach.
Held office of the Council. None
Committee Membership. Finance Committee, Highways & Footpaths Committee,

Planning, Development & Land Committee, Race Relations
Committee.

Elected or Co-opted.

Co-Opted.

Minute No. 107/2018. – To consider any matters relating to the Christmas Festivities 2018.

Nothing was raised under this Minute.

NOTED.

Minute No. 108/2018. – Clerk's Matters.

(A). Expressions of Interests received from members of the public who are interested in becoming a Community Councillor by Co-Option.

The Clerk reported that three persons had expressed an interest for the 2 vacancies on the Community Council.

RESOLVED that the Clerk invite the above applicants to an Interview to be held before the next Council Meeting which shall commence at 6.00.p.m. The Council's representatives on the Interview Committee will be the Chairman & Vice-Chairman of the Council & Councillor M. A. Glover. The Interview Committee be given plenary powers to recommend to the Council the applicants to fill the 2 vacancies to be Co-opted to the Council.

(B). Members entitlement to receive an Allowance of £150.00. in respect of costs, incurred in respect of telephone usage, information technology, consumables, etc. as referred to in the Independent Remuneration Panel for Wales.

The Clerk referred to Minute No.97/2018 above & the determination of the Members of the Council NOT to accept the above payment for the financial year 2017-18.

AGREED.

Minute No. 109/2018. – Purchase & Disposal of Books & Equipment etc.

The Clerk stated that nothing was raised under this minute.

NOTED.

Minute No. 110/2018. Planning Matters.

(A). Weekly Lists of Registered Planning Applications.

The following planning applications were discussed and Observations passed at the Council Meeting held at 7.00.p.m.on 13 September 2018 at the Llangyfelach Church Hall, Swansea Road, Llangyfelach, Swansea: -

(116/2018).

Week No.	Plan.Appl.No.	Location.	Proposed Development.
27/2018.	2018/1481/NMA.	Bryn Whilach Farm, Road from Pontlassau to C164, Morrison, Swansea. SA5. 7PE.	No Material Amendment to planning permission 2014/1022 granted 4 November 2014 to allow for a revised Landscape & Ecological Management Plan required by discharged condition 9 (2017/0507/DOC dated 05.04. 2017)

Council's Observations.

There were no Council Observations.

28/2018.	2018/1493/FUL.	74, Pengors Road, Llangyfelach, Swansea. SA5. 7JF.	Two storey side & single storey rear extension.
----------	----------------	-------------------------------------------------------------	----------------------------------------------------

Council's Observations.

There were no Council Observations.

29/2018.	2018/1531/OUT.	6, Bryncelyn, Llangyfelach, Swansea. SA6. 6EG,	Single storey side & rear extensions & conversion of garage to ancillary living accommodation application for a Certificate of Proposed Lawful Development).
----------	----------------	---------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Council's Observations.

There were no Council Observations.

.	2018/1591/OUT.	6, Bryncelyn, Llangyfelach, Swansea. SA6. 6EG,	Front & rear single storey extensions & conversion of garage to living accommodation
---	----------------	---------------------------------------------------------	--------------------------------------------------------------------------------------------

Council's Observations.

There were no Council Observations.

30/2018.	-	-	-
31/2018	2018/1618/OUT.	Felindre Urban Village, Land to North West of M4 J46, Porth Felindre Gateway Northern Section, Llangyfelach, Swansea.	Outline planning application (with all matters reserved) for mixed-use development comprising residential development (up to 800 dwellings including

(117/2018).

affordable housing), primary school, local centre (village hall (Class D1) & retail space (Class A1) with flats above) recreational facilities including sports pavilion (Class D2), open space, improvements to existing road bridges, habitat enhancement & management, & all associated building & engineering operations & landscaping.

RESOLVED that plenary powers be granted to the Clerk to pass Observations & Comments, on this outline planning application, on behalf on behalf of the Council.

32/2018.	-	-	-
33/2018.	2018/1744/FUL.	51, Bryntywod, Llangyfelach, Swansea. SA5. 7LF.	Increase of ridge height & external alterations including the introduction of 3 side dormers to facilitate living accommodation in the roof space.

Council’s Observations.

There were no Council Observations.

34/2018.	-	-	-
35/2018,	-	-	-

N.B. From 1 June 2017 the City & County of Swansea are no longer providing hard copies of planning applications or the weekly list. Details of the planning applications can be viewed online at <http://property.swansea.gov.uk>

(B). Any Other Planning Matters.

- (1). A letter has been received, from the LPA, dated 2 August 2018, informing the Council that they have received amended plans relating to the above development. The Clerk has requested an extension of time for passing the Council’s comments on these amended plans.

Town & Country Planning Acts 1990-2004.
Neighbour Consultations.
Application No: 2017/1822/OUT.

(118/2018).

Site Location: Land West of Llangyfelach Road, Tirdeunaw, Swansea.

Proposal: Outline planning application (with all matters reserved apart from strategic access junctions) for residential led mixed use development to be developed in phases, including the regrading of site levels, up to 1950 no. dwellings (Use Class 3, including affordable homes) of which 1160 units would be developed within the LDP Plan period, the creation of a link road, local centre provision of a primary school, community facilities, Public Open Space (including facilities for children, and areas of landscaping (including sustainable drainage systems), outdoor sports provision including playing pitches, associated services, infrastructure & engineering works including new vehicular access, improvements to existing highway network, new roads, footpaths/cycleways & ancillary works.

RESOLVED that plenary powers be granted to the Clerk to pass Observations & Comments, on this outline planning application, on behalf on behalf of the Council.

(B). Any Other Planning Matters.

None.

Minute No. 111/2018. – Date of Next Council Meeting.

RESOLVED that the next Council Meeting will be held on 18 October 2018.

Approved by the Council & signed by the Chairman.....

Dated 18 October 2018.